

**RECRUITMENT NOTIFICATION OF HAVILDAR EDUCATION IN THE ARMY
EDUCATIONAL CORPS IN SCIENCE AND ARTS STREAM**

1. Applications are invited from eligible male candidates for recruitment as Havildar Education in Science and Arts streams in the Army Educational Corps of Indian Army.

2. **Vacancies.** Vacancies will be released at the end of recruiting process by the concerned Army authorities.

3. **Eligibility.**

(a) **Age Limit.**

(i) **Civilian Candidates.** 20 to 25 years of age as on **01 Oct 2017** (i.e. Candidates born between **01 Oct 1992** and **30 Sep 1997** inclusive of both dates).

(ii) **Serving Combatants on Remusteration.** 20 to 28 years of age as on **01 Oct 2017** (i.e. Candidates born between **01 Oct 1989** and **30 Sep 1997** inclusive of both dates).

(b) **Educational Qualification.** The candidate must have working knowledge of either English or Hindi or both. Candidate should have graduation / post graduation degree from a recognised university.

(i) **Science Stream.** B Sc / B Sc(IT) / BCA / BE / B Tech / M Sc / M Sc(IT) / MCA / M Tech (with or without B Ed) **with any** of the following subjects:-

- | | |
|------------------|-----------------------|
| (aa) Physics | (ae) Botany |
| (ab) Chemistry | (af) Zoology |
| (ac) Mathematics | (ag) Electronics |
| (ad) Biology | (ah) Computer Science |

(ii) **Arts Stream.** BA / MA (with or without B Ed) **with any** of the following subjects:-

- | | |
|-------------------------|------------------------|
| (aa) English Literature | (af) Political Science |
| (ab) Hindi Literature | (ag) Economics |
| (ac) Urdu Literature | (ah) Psychology |
| (ad) History | (aj) Mathematics |
| (ae) Geography | (ak) Sociology |

4. **Medical Standard.**

(a) A candidate should have robust physique and mental health, chest should be well developed having minimum 5 cm expansion, should have normal hearing with each ear, should have sufficient number of natural teeth, i.e. 14 dental points with healthy gums. Candidate should not have diseases like deformity of bones, hydrocele, varicose veins or piles.

(b) Serving combatants on Remusteration candidates must be in medical category SHAPE-1A. Remusteration candidates will be exempted from recruiting medical examination at the time of recruiting rally. A certificate indicating medical category duly signed by Army Medical Authority where individual is serving and countersigned by the Commanding Officer of the unit will be submitted by the candidate.

5. **Minimum Physical Standards.** Country has been divided into regions. Region wise minimum physical standards are as follows:-

| S No | Region | Height (cm) | Chest (cm) | Weight (kg) |
|------|--------------------------------|-------------|------------|-------------|
| (a) | Western Himalayan ¹ | 162 | 77 | 48 |
| (b) | Eastern Himalayan ² | 160 | 77 | 48 |
| (c) | Rest of the Country | 162 | 77 | 50 |

Note:- Western Himalayan¹ region comprises states of Jammu & Kashmir, Himachal Pradesh, Punjab Hills (Area South and West of the Inter State Border between Himachal Pradesh and Punjab and North and East of Road Mukerian, Hoshiarpur, Garh Shankar and Ropar), Garhwal and Kumaon (Uttarakhand).

Eastern Himalayan² region comprises states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam and Hill Region of West Bengal (Darjeeling Districts).

6. **Screening.**

(a) **Initial Screening.** Screening of the candidates will be carried out by all the Headquarters Recruiting Zones, Independent Recruiting Office (Delhi Cantt). Candidates must obtain details from the concerned Headquarter Recruiting Zone / Independent Recruiting Office Delhi Cantt of which the individual is a permanent native/resident. Postal addresses of all Recruiting Offices are given at **Para 10.**

(b) **Physical Fitness Tests (PFT).** As part of screening process the candidate will be subjected to PFT. Candidates are required to qualify in all physical fitness tests. Marks obtained in PFT will not be considered while finalizing the final merit. The following tests will be conducted in accordance with the laid down standards in vogue :-

| S No | Physical Fitness Test |
|-------|-----------------------|
| (i) | 1.6 Km run |
| (ii) | Pull up (Beam) |
| (iii) | Balance |
| (iv) | 9 feet ditch |

7. **Recruitment Procedure.**

(a) **Written Examination.** Only those candidates selected in the screening and declared medically fit will be permitted to appear in the written examination. Written examination will be conducted on **30 Apr 2017** and will comprise of two papers as follows:-

(i) **PAPER- I.** Paper-I will be common and compulsory for all candidates. This paper will consist of 50 objective type questions on general awareness and general English.

(ii) **PAPER-II (Science Stream) (Maximum Marks - 50).** This paper will be compulsory for science stream candidates. It will consist of 50 objective type questions from Physics, Chemistry, Computer Science, Biology and Mathematics.

(iii) **PAPER-II (Arts Stream) (Maximum Marks - 50).** This paper will be compulsory for Arts stream candidates. It will consist of 50 objective type questions from History, Geography, Political Science, Economics and Mathematics.

(iv) **Marking System.** All answers will be marked on the OMR sheet.

| Paper | Marks | | |
|---------------------------|---------|------|--|
| | Maximum | Pass | Negative |
| Paper-I | 50 | 20 | - ¹ / ₄ per wrong answer |
| Paper-II (Science Stream) | 50 | 20 | - ¹ / ₄ per wrong answer |
| Paper-II (Arts Stream) | 50 | 20 | - ¹ / ₄ per wrong answer |

(b) **Teaching Aptitude Test and Interview.** Candidates declared successful in the above written examination and placed in merit list will appear for Teaching Aptitude Test and Interview to be conducted at AEC Training College and Centre, Pachmarhi.

(i) **Conveyance.** The candidates will be issued with free railway warrants for their journey from recruiting offices where they took the written examination to Pipariya (MP) nearest railway head. The candidates not found suitable for recruitment will be issued with a return journey warrant to their home station or recruiting office whichever is nearer, by Commandant, AEC Training College and Centre, Pachmarhi (MP).

(ii) **Messing and Accommodation.** The candidates will be provided with free messing and accommodation during their short stay at Pachmarhi for the Teaching Aptitude Test and Interview. No Travelling allowance / Daily Allowance will be given.

(c) **Training.** Candidates finally selected in all tests and placed in final merit list will be enrolled in the Army Educational Corps and will undergo Military and Technical Training for approximately one year at AEC Training College and Centre, Pachmarhi (MP). Rejection can take place at any stage during training also.

8. **Terms of Service.**

(a) **Enrolment.** Individual will be enrolled for a period of 24 years with colour service and 02 years in reserve or till they attain 49 years of age whichever is earlier.

(b) **Pay and allowances.**

(i) **Group 'X' (Post Graduate / Graduate Degree with B. Ed.).** on completion of successful training you will be placed in the Pay Band-1 (Rs 5200-20200) as per 6th pay commission. You will also be entitled Grade Pay (Rs 2800) + Military Service Pay (Rs 2000) + Group 'X' Pay (Rs 1400) per month.

(ii) **Group 'Y' (Graduate Degree without B. Ed.).** on completion of successful training you will be placed in the Pay Band-1 (Rs 5200-20200) as per 6th pay commission. You will also be entitled Grade Pay (Rs 2800) + Military Service Pay (Rs 2000) per month.

(c) **Facilities.** In addition you will be entitled to Promotion, Pension, Group Insurance, Army Welfare Housing Schemes, entitled leave, DA, free accommodation, entitled ration for self, uniform, free medical and leave travel concession for self, family, and dependents, canteen facilities and other allowances as admissible to the regular Army.

9. **How to Apply.**

(a) The recruitment will be carried out through all the Headquarters Recruiting Zones and Independent Recruiting Office (Delhi Cantt).

(b) Civil Candidates can appear for screening and written exam only in the Headquarter Recruiting Zone or Independent Recruiting Office (Delhi Cantt) covering their place of domicile. Service candidates will appear in the Recruiting Zones or Independent Recruiting Office (Delhi Cantt) nearest to their place of posting.

(c) Application submitted to a different organization of which the candidate is not domicile of, will be rejected.

(d) **Submission of Application by Civil Candidates.** Applications from civil candidates applying for Havildar Education will only be accepted online on website www.joinindianarmy.nic.in. [Detailed instructions given in 'INSTRUCTIONS FOR ONLINE APPLICATION']

(e) **Submission of Application by Remusteration Candidates.**

(i) Application filled strictly as per Pro-forma given in the notification and duly approved by the CO /OC Unit be forwarded by the Unit of the candidate along with the required documents to respective Record Offices who will then forward the same to concerned Headquarter Recruiting Zones or Independent Recruiting Office (Delhi Cantt) **nearest to the place of posting of the candidate.** Top outer cover of envelope should read "**APPLICATION FOR HAVILDAR EDUCATION 2017**" inscribed in red ink.

(ii) Advance copy of the application along with required documents be forwarded to the concerned Headquarter Recruiting Zones or Independent Recruiting Office, Delhi Cantt (**Nearest to the place of posting**).

(iii) Affix your recent passport size photograph without sun glasses at the space provided in the application form. Photograph taken with Polaroid camera or computer print will not be accepted. An additional self attested photograph also be submitted along with application form.

(iv) Candidate whose application has been rejected earlier may apply if eligible/age permits.

(v) Incomplete application will be rejected.

(f) All the above terms and conditions, vacancies and selection procedures are subject to change from time to time. **Only male candidates** are eligible to apply.

(g) List of recognised universities to be verified from the official website of UGC/AICTE or the nearest Headquarter Recruiting Zone / Army Recruiting Office/ Independent Recruiting Office, Delhi Cantt.

(h) Candidates who are serving with any organization and are selected for the interview will produce "No Objection Certificate" from their employer at Zonal Recruiting Office before dispatch.

(j) Touts and agents have no role to play and candidates are advised not to be lured by such agents/agencies.

(k) The candidates are required to produce the following original documents, when called for screening:-

(i) Character certificate by Sarpanch of the Village or authorized signatory of the State Government.

(ii) Domicile/Resident/Nativity certificate from the authorized signatory of the State Government.

(iii) Original Certificate from matriculation onward and detailed Mark sheet of each year separately pertaining to Educational qualification.

(iv) NCC Certificate in original, if applicable.

(v) Son of servicemen/Ex-servicemen, son of war widow/son of widow, certificate in original, if applicable.

(l) Permanent body tattoos are only permitted on inner face of forearms i.e., from inside of elbow to the wrist and on the reverse side of palm/back (dorsal) side of hand. Permanent body tattoos on any other part of the body are not acceptable and candidates will be barred from further selection. Tribes with tattoo marks on the face or body as per their existing custom and traditions will be permitted on a case to case basis.

10. **Postal Addresses of Recruiting Headquarters.**

| S No | Address | State, UT and Districts |
|-------------|---|--|
| (a) | Headquarter Recruiting Zone, Ambala Chandrashekhar Marg, Ambala Cantt – 133001 | Haryana (Except Faridabad, Gurgaon, Mewat & Palwal) and Himachal Pradesh |
| (b) | Headquarter Recruiting Zone, Bangalore 148, Fd Marshal KM Kariappa Road Bangalore – 560025 | Karnataka, Kerala and Lakshadweep |
| (c) | Headquarter Recruiting Zone, Chennai Fort Saint George, Chennai – 600009 | A&N Islands, Andhra Pradesh, Puducherry and Tamilnadu |
| (d) | Headquarter Recruiting Zone, Danapur Danapur Cantt – 801503 | Bihar and Jharkhand |
| (e) | Independent Recruiting Office, Delhi Cantt Delhi Cantt – 110010 | Delhi, Faridabad, Gurgaon, Mewat and Palwal |
| (f) | Headquarter Recruiting Zone, Jabalpur T - 23 Ridge Road Jabalpur – 482001 | Chhattisgarh and Madhya Pradesh |
| (g) | Headquarter Recruiting Zone, Jaipur Shastri Nagar, Post Box No – 35, Jaipur Rajasthan- 302016 | Rajasthan |
| (h) | Headquarter Recruiting Zone, Jalandhar Jalandhar Cantt 144005 | Jammu & Kashmir and Punjab |
| (j) | Headquarter Recruiting Zone, Kolkata 1 Gokhale Road, Kolkata – 700020 | Odisha, Sikkim and West Bengal |
| (k) | Headquarter Recruiting Zone, Lucknow 236, M G Road, Lucknow Cantt – 226002 | Uttar Pradesh and Uttarakhand |
| (l) | Headquarter Recruiting Zone, Pune 3, Rajender Singh Ji Road Pune – 410001 | Dadar & Nagar Haveli, Daman & Diu, Goa, Gujarat and Maharashtra |
| (m) | Headquarter Recruiting Zone, Shillong Shillong-793001 | Arunachal Pradesh, Assam, Manipur, Meghalaya, Nagaland and Tripura |

11. **Online Registration.** Online Registration will open on **30 Oct 2016** at 1000 Hrs. Online registration will be closed on **29 Nov 2016** at 1700 hrs.

12. **Disclaimer.** The terms and conditions, given in the advertisement and on the website are subject to change and should therefore be treated as guidelines only. In case of any ambiguity the existing policies rules and regulation of Indian Army / Govt of India will be final. Details are also available on website www.joinindianarmy.nic.in.

Do not waste your money on touts. Recruiting process is computerized and touts cannot do anything. Have faith in your hard work.

INSTRUCTIONS FOR CIVIL CANDIDATES FOR ONLINE APPLICATION

HAVILDAR EDUCATION IN THE ARMY EDUCATIONAL CORPS IN SCIENCE AND ARTS STREAM

1. Recruitment of Havildar Education in the Army Educational Corps in science and arts stream will be through the online registration and online application on our website www.joinindianarmy.nic.in.

2. **Online Registration.** Candidates can “check their eligibility” on www.joinindianarmy.nic.in and can apply online for chosen / eligible career option in the Indian Army. For online application candidates should carry the following:-

- (a) Education qualification certificates including matriculation certificate.
- (b) Personal details, including permanent address with PIN Number.
- (c) Verification / domicile certificate.
- (d) Have a personal valid e-mail.
- (e) Have a personal mobile number.

3. Online registration and application will remain open from **30 Oct 2016 at 1000 hrs to 29 Nov 2016 at 1700 hrs.** Rally schedules (Preliminary screening) will be notified on the website.

4. **Procedure for Applying Online.** For registering online, visit the website www.joinindianarmy.nic.in and proceed as follow:-

- (a) Click on the portion ‘Apply Online’ on the home page in JCO/ OR enrolment row (green coloured).
- (b) Fill the online registration form. Tips to assist in filling up field have been provided as you highlight each field.
- (c) After filling the details, your profile will open.
- (d) Click on Apply Online. As per your eligibility, the options with caption Apply Online will appear. Click on the Button to apply and details filled in during registration will come as prefilled. Fill the balance details on each tab like contact details and education details etc.
- (e) After filling the form, click on preview and check if all the information entered by you is correct as you will not be able to make any correction after saving.
- (f) On submitting you will receive a Roll Number.
- (g) Candidates can log in by using the e-mail id and password and candidates can take the print out of the details any time.

(h) Online registration does not imply that the candidate has fulfilled all the criteria for recruitment.

(j) Your registration is subject to subsequent scrutiny and can be rejected, if found INELIGIBLE/INVALID at any point of time.

(k) The applicants are advised to regularly check their profile on army website www.joinindianarmy.nic.in and their e-mail box for alerts and Admit Card.

5. Before submitting the application check the entries made and save the application. After submitting the application, take two copies of the printout and the Roll Number generated by the system.

6. Print one copy of Admit Card on good quality paper in black and white laser printer with 600 x 600 or higher resolution and affix your recent passport size photo on it. Please carry Admit Card along with following documents on scheduled date you have been called for physical tests:-

(a) Original and photocopy of character certificate by Sarpanch of the Village or authorized signatory of the State Government.

(b) Original and photocopy Domicile/Resident/Nativity certificate from the authorized signatory of the state Government.

(c) Original and photocopy certificate from matriculation onward and detailed Mark sheet of each year separately pertaining to Educational qualification.

(d) Original and photocopy of NCC Certificate, if applicable.

(e) Original and photocopy of relationship certificate issued by concerned Record Officer for Son of serviceman/Ex-servicemen, son of war widow/son of widow, if applicable.

Note: - Candidates are required to produce the above documents in original, when called for screening.

7. Candidates must submit only one application. Receipt of multiple applications from the same candidate will result in cancellation of candidature.

**APPLICATION PRO-FORMA FOR RECRUITMENT OF HAVILDAR EDUCATION IN THE
ARMY EDUCATIONAL CORPS IN SCIENCE AND ARTS STREAM
FOR SERVING SOLDIER CANDIDATES ON REMUSTERATION ONLY**

Roll No _____

**PART-I : PERSONAL DATA
(FILL IN BLOCK CAPITALS)**

1. Name in full (Block Capitals): _____
(Do not use initials)

2. Father's Name (Block Capitals): _____

3. **Permanent Home Address.**

Village/ Colony/ Locality _____

Post _____ Tehsil /Taluk _____

District _____ Pin _____

State _____ Tele No with STD code _____

4. **Present Unit Address.**

Unit _____ Pin _____

C/o _____ APO

E-mail ID _____ Mobile No _____

5. **Next Superior Fmn HQ.**

Fmn HQ _____ Pin _____

C/o _____ APO

6. Nationality _____ Mother Tongue _____

7. Date of birth _____
(Attach CTC/Xerox copy duly attested of Matriculation certificate)

8. Marital status : Married/Unmarried

9. Stream _____
(Science /Arts)

10. Date of enrolment in the Army _____

11. Present Trade / Class and pay group _____

Affix passport size
photo

(3.5cm X 4.5cm)

12. Present Medical Category _____

PART-II : QUALIFICATIONS

13. **Education Qualification.**

| S No | Exam | Subjects Offered | Year | Institute | Board / University | Division | % |
|------|------|------------------|------|-----------|--------------------|----------|---|
| | | | | | | | |
| | | | | | | | |

Note: - CTC/Xerox copy of the certificates/Mark sheet must be enclosed.

14. **Language Qualification.**

| S No | Language | Examination passed | Proficiency | Remarks |
|------|----------|--------------------|----------------------|---------|
| | | | Read / Write / Speak | |
| | | | Read / Write / Speak | |

PART-III : DECLARATION

15. I certify that:-

(a) I am applying for post of Hav (Edn) _____ Category.
(Science/Arts)

(b) The above information is true to the best of my knowledge and belief. I am liable to be disqualified if any information given above is found to be incorrect/incomplete/false.

(c) I am fully aware that recruitment is a FREE service and no money is required to be paid to any agency. If at any stage, it is discovered that I have paid any money to get recruited, I am liable to be disqualified/discharged from service.

(d) I will not claim any compensation for any injury/ disability sustained by me during screening and selection process.

16. I declare that I am submitting the attested photocopy of the following certificates:

(a) Character / Conduct certificate.

(b) High school certificate.

(c) Intermediate (10+2) certificate.

(d) Graduation certificates.

- (e) Photocopies of detailed mark sheets separately for each year of Graduation:-
(i) First year (ii) Second year (iii) Third year

OR

Photocopies of detailed marks sheet separately for each year of Post Graduation:-

- (i) First year (ii) Second year
- (f) Domicile certificate.
- (g) NCC Certificate.
- (h) Relationship certificate (Son of Serving/Ex-serviceman /Son of War Widow/Son of Widow)
(Attach CTC of proof duly authenticated by the concerned Records Office)

Dated:

(Signature of the Candidate)

PART-IV : APPROVAL OF CO/OC UNIT

17. Recommended / Not Recommended

Dated:

(Signature of the CO/OC Unit)

PART-V : TO BE FILLED BY THE RECORD OFFICE

18. Certified that No _____ Rk _____ Name _____ Unit _____
_____ Arm/Service _____ has not incurred any red ink entry.

19. Forwarded to _____
(Concerned HQ Rtg Zone / IRO, Delhi Cantt)

Dated:

(Signature of OIC Records)